

SCHEDULED DATES

REGIONS

COURSE	DURATION	SWAKOPMUND	OTJIWARONGO	KEETMANSHOOP	MARIENTAL
BASIC FIRE FIGHTING [INDUSTRIAL]	1 DAY 08:00 - 15:00	22.02.2024	29.02.2024	11.04.2024	18.04.2024
HEALTH AND SAFETY REPRESENTATIVE	2 DAYS 08:00 - 16:00	20.02.2024 - 21.02.2024			
FIRST AID CLASS A	3 DAYS 08:00 - 16:00	19.02.2024 - 21.02.2024	26.02.2024 - 27.02.2024	08.04.2024 - 10.04.2024	15.04.2024 - 17.04.2024
FIRST AID REFRESHER [CLASS A]	1 DAY 08:00 - 16:00	23.02.2024	28.02.2024	10.04.2024	17.04.2024
BASIC FIRST AID	1 DAY 08:00 - 16:00	23.02.2024	28.02.2024	10.04.2024	17.04.2024
FIRST AID IN CHILDREN / TODDLER FIRST AID	1 DAY 08:00 - 16:00	24.02.2024			20.04.2024
BLS FOR HEALTH CARE PROVIDERS 15 CPD'S	1 DAY 08:00 - 16:00	24.02.2024	01.03.2024	12.04.2024	19.04.2024
VENUE:		ANANDI GUEST HOUSE	CEST SI BON	CENTRAL LODGE	ANANDI GUEST HOUSE



EMTSS RESCHEDULING AND CANCELLATION POLICY

With reference to the above-mentioned, please take note of the following terms and conditions regarding the cancellation and rescheduling of training:

1. With each booking, a Delegate Form is completed to identify which of your employees will be attending a particular training course. Should you require substitutions of attendees to be made, you may contact us to do so at any time prior to the date of the training.
2. Cancellation and/or reschedule requests must be received by EMTSS in writing no later than 7 (seven) workdays prior to the course date. It is your responsibility to ensure that EMTSS receives your request.
3. If the cancellation request is received 7 (seven) workdays prior to the training date, you will receive a full refund of the course fee.
4. Cancellations made less than 7 (seven) workdays prior to the course date or failure to appear for the training session, will result in forfeiture of the entire course fee.
5. EMTSS reserves the right to cancel or reschedule training sessions at any time due to unforeseen circumstances beyond our control or due to inadequate booking requests. Should training sessions be cancelled, you will be entitled to a full refund of your course fee.
6. If EMTSS cancels a training session, you will be notified per email 3 (three) workdays prior to the course date, so please be sure to provide a valid and frequently monitored email address.

Class commences 08:00 (participant will **not** be allowed to enter classroom after 08:30)

It is required that you bring along the following on the first day:

- Your own stationary (Black Pen)
- ID Document

Dress code:

Casual; keeping in mind we will be doing clinical skills on the floor, using students (you) as patients. It is therefore recommended that you do not dress in short skirts, short pants, low neck tops or cloths that sits too tight. *We are looking forward seeing you on the course and should you have any further enquiries, please do not hesitate to contact us.*



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 **FIRST AID**
 **FIRE FIGHTING**
 **EMERGENCY CARE**
 **WORKING @ HEIGHTS**